

Written statement of a key decision
Cabinet member commissioning, procurement and assets

Title	Capital spend on the development of Gypsy and Traveller sites within the County
Decision maker	Cabinet member commissioning, procurement and assets Information about cabinet, including the names and contact details of the cabinet members, can be found here: http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251
Date of decision	10 August 2020
Report exemption class	Open
Reason for being a key decision	This is a key decision because it is likely to result in the council incurring expenditure which is, or the making of savings which are, significant having regard to the council's budget for the service or function concerned. A threshold of £500,000 is regarded as significant.
A notice was served in accordance with Part 3 (Key decisions) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.	
General exception or special urgency (as defined in the constitution)	No
Purpose	<p>Project 1</p> <p>To seek approval to begin works to modernise and upgrade traveller sites owned/managed by the council. The six sites and 53 pitches require works of further improvements. The proposed works include, improvements to fencing, doors, electric meter and supply upgrade, improved security on sites, play areas and general site repairs identified in the stock condition survey. The six traveller sites are detailed in Appendix 1.</p> <p>To seek approval to begin works to develop three additional traveller pitches. The pitches consist of two at the Bromyard Site and one at the Grafton Site. Both sites are owned and managed by the council. The development of the new pitches will attract an annual income of £11,700 and there is a waiting list of potential residents to take up tenancies for all these pitches.</p>

	<p>Project 2</p> <p>To seek approval to begin the design stage of the four proposed pitches and entrance works on a new site adjacent to the already existing site at Pembridge, complete a tender process and award a contract for the works and then carry out the construction works required to complete the project.</p>
Decision	<p>That:</p> <p>(a) expenditure up to the value of £911,000 is approved for the development of two traveller site pitches at Bromyard and one at the Grafton site and the modernisation of 6 traveller sites across the county as detailed in Appendix 1 (Project 1)</p> <p>(b) an NEC 3 contract is awarded to SC Joseph Limited up to the value of £752,000 (inclusive of contingency) (Project 1)</p> <p>(c) expenditure up to the value of £30,000 for professional fees is approved</p> <p>(d) expenditure up to the value of £937,000 to commence and complete four pitches at the Pembridge Site (Project 2) is approved; and</p> <p>(e) the Assistant Director for Regulatory, Environment and Waste be authorised to take all operational decisions to complete project 1 and project 2.</p>
Reason for the decision	<p>As set out in the report. Documents relating to this decision are available at</p> <p>http://councillors.herefordshire.gov.uk/mglIssueHistoryHome.aspx?IId=50034452</p>
Options considered	<p>1. Approval is not given for project 1 or project 2;</p> <p>This option is not recommended as the council could fail in its duty contained in the Mobile Homes Act 1983. Site owners (the council) are required to ensure that their sites are kept in a good condition by maintaining pitch bases, utilities, amenity blocks and shared amenities. This option is not recommended as without a planned schedule of improvement works the sites could fall into disrepair.</p> <p>The council will not fulfil its obligations with regard to its obligations under the Gypsy Traveller Accommodation Assessment (GTAA) and the mandate to spend this by Full Council will not be fulfilled.</p>
Declarations of interest (see below)	
Call-in expiry date (decisions are not subject to call-in where special urgency)	14 August 2020

provisions apply)	
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Councillor:	Date 10 August 2020
Cabinet member commissioning, procurement and assets (Councillor Gemma Davies)	

- a record of any conflict of interest declared by any executive member who is consulted by the member which relates to the decision;
- and
- in respect of any declared conflict of interest, a note of dispensation granted.